

MINUTES OF REGULAR MEETING

June 22, 2022

SHENANDOAH CITY COUNCIL

The meeting was called to order by Mayor John G. Escoto at 7:00 p.m. City Council members present, Councilmember McLeod, Councilmember Bradt, Councilmember Fletcher and Councilmember Raymaker. City Administrator Kathie Reyer, City Secretary Courtney Clary, City Attorney William Ferebee, Finance Director Lisa Wasner, Public Works Director Joseph Peart, Police Chief Troye Dunlap, CVB Director John Mayner, IT Manager Chris Grizzaffi, and Communications Manager Debbie Pilcher were also present.

1. CALL TO ORDER

Mayor Escoto called the meeting to order at 7:00 p.m.

2. CALL OF ROLL

Mayor Escoto stated for the record that all members were present.

3. PLEDGE OF ALLEGIANCE

4. INVOCATION

Dr. Jim Wallace, a resident of Shenandoah, gave the invocation.

5. CITIZENS FORUM

Responses to inquiries are limited by state law to a recitation of existing policy or a statement of specific factual information given in response to the inquiry. Any deliberation or decision by Council shall be limited to a proposal to place the subject on the agenda of a future meeting.

Alex Warmath – To hear citizen comments, please click [HERE](#)

Esther Lum – To hear citizen comments, please click [HERE](#)

Frank Powell – To hear citizen comments, please click [HERE](#)

INDIVIDUAL CONSIDERATION:

6. Presentation of an award to Irma Wiley.

Ms. Wiley was unable to attend the meeting.

7. Presentation of the monthly MDD report.

To view the report, please click [HERE](#)

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8. Discussion and possible action to appoint a person to fill the unexpired term for Position 3.

COUNCILMEMBER RAYMAKER MADE A MOTION TO APPOINT JIM POLLARD TO FILL THE UNEXPIRED TERM FOR POSITION 3, COUNCILMEMBER FLETCHER SECONDED. THE MOTION CARRIED 3/1 WITH COUNCILMEMBER BRADT AS THE OPPOSING VOTE.

9. Discussion and possible action to approve engineering design services for the Tamina Utilities Extension project.

COUNCILMEMBER FLETCHER MADE A MOTION TO APPROVE ENGINEERING DESIGN SERVICES FOR THE TAMINA UTILITIES EXTENSION TO BLEYL ENGINEERING, COUNCILMEMBER RAYMAKER SECONDED. THE MOTION CARRIED 4/0.

10. Discussion and possible action to approve engineering design services for the I-45 Gravity Sewer Line project.

COUNCILMEMBER FLETCHER MADE A MOTION TO APPROVE ENGINEERING DESIGN SERVICES FOR THE I-45 GRAVITY SEWER LINE PROJECT TO BLEYL ENGINEERING, COUNCILMEMBER RAYMAKER SECONDED. THE MOTION CARRIED 5/0.

11. Discussion and possible action to approve an Entergy easement for Vision Park detention pond.

COUNCILMEMBER RAYMAKER MADE A MOTION TO APPROVE AN ENTERGY EASEMENT FOR THE VISION PARK DETENTION POND, COUNCILMEMBER MCLEOD SECONDED. THE MOTION CARRIED 4/0.

12. Discussion and possible action to adopt the following Ordinance:

AN ORDINANCE OF THE CITY OF SHENANDOAH, TEXAS APPROVING AN ANNUAL SERVICE PLAN UPDATE TO THE SERVICE AND ASSESSMENT PLAN AND ASSESSMENT ROLL FOR PUBLIC IMPROVEMENTS FOR THE METROPARK PUBLIC IMPROVEMENT DISTRICT; AND ENACTING OTHER PROVISIONS RELATING THERETO.

COUNCILMEMBER RAYMAKER MADE A MOTION TO ADOPT AN ORDINANCE APPROVING AN ANNUAL SERVICE PLAN UPDATE TO THE SERVICE AND ASSESSMENT PLAN AND ASSESSMENT ROLL FOR PUBLIC IMPROVEMENTS FOR THE METROPARK PUBLIC IMPROVEMENT DISTRICT,

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COUNCILMEMBER FLETCHER SECONDED. THE MOTION CARRIED 4/0.

13. Discussion and possible action to approve expenditures from the equipment replacement fund.

COUNCILMEMBER FLETCHER MADE A MOTION TO APPROVE EXPENDITURES FROM THE EQUIPMENT REPLACEMENT FUND, COUNCILMEMBER RAYMAKER SECONDED. THE MOTION CARRIED 4/0.

14. Discussion regarding the 2022-2023 fiscal year operating budget.

Ms. Wasner stated that the budget discussions would continue through Council meetings until the budget workshop meeting. Ms. Wasner stated that at the Joint Meeting it was agreed to bring back the list of Capital and the 5-year plan to prioritize and ensure funding over the next five years.

Ms. Wasner stated that the changes to the Administration budget included changes to the Human Recourses program, printing, operating supplies, and travel and training.

Ms. Wasner stated that there were changes to the Finance Department for consulting and professional services, postage, printing, and operating supplies.

Ms. Wasner stated there were entertainment and supply costs for Community Outreach. She stated that Mayor Escoto requested funds be allocated to this department for helping the community.

Ms. Wasner stated that Fire Services moved to the General Fund, Municipal Court had no changes, and Community Development saw changes with the removal of some of the previous years budget amendments.

Ms. Wasner stated that in Non-Major Funds included park beautification which was based on reservations, the equipment replacement fund was an account to hold funds for

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potential replacements, and that the Metropark PID item was suggested by the auditor for transparency purposes.

15. Discussion and possible action to approve the minutes of the April 13, 2022 and the April 27, 2022 regular meetings.

COUNCILMEMBER BRADT MADE A MOTION TO ADOPT THE MINUTES OF THE APRIL 13, 2022 AND THE APRIL 27, 2022 REGULAR MEETINGS, COUNCILMEMBER RAYMAKER SECONDED. THE MOTION CARRIED 4/0.

16. Discussion and possible action to ratify the accounts payable for May, 2022.

COUNCILMEMBER FLETCHER MADE A MOTION TO RATIFY THE ACCOUNTS PAYABLE FOR MAY, 2022, COUNCILMEMBER BRADT SECONDED. THE MOTION CARRIED 4/0.

17. City Attorney updates.

Mr. Ferebee stated that he had no updates at that time.

18. City Administrator updates.

- After five years, the city received wetlands permits for the east side detention pond project. The permits for the David Memorial extension project were expected in the Fall
- Staff still working with The Woodlands Township regarding permitting for Grogan's Forest residents. Not all services will be available through Shenandoah, but those with similarities could be handled at City Hall. Violations through The Woodlands covenants will continue to be enforced by the Township
- Independence Celebration set for June 25, 2022 from 10am-noon at the City Park

19. COUNCIL'S INQUIRY

Pursuant to Texas Government Code Sect. 551.042, the Mayor and Council Members may inquire about a subject not specifically listed on this Agenda. Responses are limited to a recitation of existing policy or a statement of specific factual information given in response to the inquiry. Any deliberation or decision shall be limited to a proposal to place the subject on the agenda of a future meeting.

Councilmember Raymaker stated that he was looking forward to seeing everyone at the Independence Celebration.

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Councilmember Fletcher thanked Ms. Reyer and the staff for working with the Woodlands Township and taking action for the residents in order to make the permitting process easier.

Councilmember McLeod stated that the Swim for Sharks event was a success with \$6,000 raised.

EXECUTIVE SESSION

Public notice is given that the City Council may elect to go into Executive Session at any time during the meeting in order to discuss any matters listed on the Agenda when authorized by the provisions of the Open Meeting Act, Chapter 551 of the Texas Government Code, to receive advice from legal counsel, to discuss matters of land acquisition, personnel matters or other lawful matters that are specifically related to items listed on this Agenda. Prior to any such closed session, the Mayor, in open session, will identify the agenda item to be discussed and the Section or Sections of Chapter 551 under which the closed discussion is authorized.

Mayor Escoto stated for the record that Council would move into executive session at

7:50 p.m.

Executive Session – According to the Texas Open Meetings Act, Chapter 551 of the Texas Government Code as follows:

- i) Government Code Sec. §551.074. Personnel Matters
 - City Administrator Evaluation
- a) Consideration and if determined appropriate, take action resulting from the item(s) listed under Executive Session.

Mayor Escoto reconvened the regular meeting at 9:17 p.m. and stated for the record that no action was taken in executive session.

There being no further business, Mayor Escoto adjourned the meeting at 9:17 p.m.

ADJOURN

The Council may vote and/or act upon each of the items listed on this Agenda. One agenda item will be discussed at a time unless logic and practical consideration allow similar topics to be considered together for purposes of convenience and efficiency. The Council may retire into executive session concerning any of the items listed on this Agenda, whenever it is considered necessary and legally justified under the Open Meetings Act.

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Any discussion item on the City Council agenda permits City Council to question the involved parties or receive a presentation by the involved parties.

SUBMITTED BY:


Courtney Clary, City Secretary

DATE APPROVED:

08/24/2022


John G. Escoto, Mayor

