

## MINUTES OF REGULAR MEETING

April 10, 2019

### SHENANDOAH CITY COUNCIL

The meeting was called to order by Mayor M. Ritchey Wheeler at 7:00 p.m. City Council members present, Councilmember McLeod, Councilmember Bradt, Councilmember Bevers, Councilmember Fletcher, and Councilmember Raymaker. City Administrator Kathie Reyer, City Secretary Courtney Clary, City Attorney William Ferebee, Communications Manager Debbie Pilcher, Finance Director Lisa Wasner, Public Works Director Joseph Peart, and Police Chief Raymond Shaw.

#### 1. CALL TO ORDER

Mayor Wheeler called the meeting to order at 7:00 p.m.

#### 2. CALL OF ROLL

Mayor Wheeler stated for the record that all members were present.

#### 3. PLEDGE OF ALLEGIANCE

#### 4. INVOCATION

Mayor Wheeler gave the invocation.

#### 5. CITIZENS FORUM

*Responses to inquiries are limited by state law to a recitation of existing policy or a statement of specific factual information given in response to the inquiry. Any deliberation or decision by Council shall be limited to a proposal to place the subject on the agenda of a future meeting.*

Mayor Wheeler stated for the record that there were no citizens wishing to speak.

#### 6. COUNCIL'S INQUIRY

*Pursuant to Texas Government Code Sect. 551.042, the Mayor and Council Members may inquire about a subject not specifically listed on this Agenda. Responses are limited to a recitation of existing policy or a statement of specific factual information given in response to the inquiry. Any deliberation or decision shall be limited to a proposal to place the subject on the agenda of a future meeting.*

Mayor Wheeler stated for the record that there were no members who wished to speak.

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#### INDIVIDUAL CONSIDERATION

7. Introduction of new employees.

Ms. Reyer introduced two new employees; Field Service Representative Kyle Bolton and Police Officer James Abair.

8. Presentation of a proclamation for April 7 – 13, 2019 as National Volunteer Week to honor Civic Club members.

Mayor Wheeler announced the signing of a proclamation for April 7 – 13, 2019 as National Volunteer Week to honor Shenandoah Civic Club members.

9. Update and discussion regarding CVB activity.

To view presentation, please click [HERE](#)

10. Discussion and possible action to adopt the following Ordinance:

ORDINANCE OF THE CITY OF THE CITY OF SHENANDOAH, TEXAS SUSPENDING THE RATES PROPOSED BY CENTERPOINT ENERGY RESOURCES CORP., d/b/a CENTERPOINT ENERGY ENTEX AND CENTERPOINT ENERGY TEXAS GAS (“CENTERPOINT” OR “COMPANY”) COMPANY’S GAS RELIABILITY INFRASTRUCTURE PROGRAM (“GRIP”) FILING MADE WITH THE CITY ON MARCH 28, 2019; FINDING THAT THE MEETING COMPLIES WITH THE OPEN MEETINGS ACT; MAKING OTHER FINDINGS AND PROVISIONS RELATED TO THE SUBJECT, AND DECLARING AN EFFECTIVE DATE.

COUNCILMEMBER RAYMAKER MADE A MOTION TO ADOPT AN ORDINANCE SUSPENDING THE RATES PROPOSED BY CENTERPOINT ENERGY RESOURCES CORP., COUNCILMEMBER BRADT SECONDED. THE MOTION CARRIED 5/0.

11. Discussion and possible action regarding the purchase of a 2019 Chevrolet Police Tahoe and emergency equipment.

COUNCILMEMBER FLETCHER MADE A MOTION TO APPROVE THE PURCHASE OF A 2019 CHEVROLET POLICE TAHOE AND EMERGENCY EQUIPMENT, COUNCILMEMBER BEVERS SECONDED. THE MOTION CARRIED 5/0.

12. Discussion and possible action regarding approval of deputy City Secretaries.

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COUNCILMEMBER FLETCHER MADE A MOTION TO APPROVE THE APPOINTMENT OF TWO DEPUTY CITY SECRETARIES, JACKIE THOMPSON AND DEBBIE PILCHER, COUNCILMEMBER RAYMAKER SECONDED. THE MOTION CARRIED 5/0.

13. Discussion and possible action regarding approval of payment to NCAA for ticket sales.

COUNCILMEMBER MCLEOD MADE A MOTION TO APPROVE PAYMENT TO NCAA TO START DISCUSSIONS, COUNCILMEMBER RAYMAKER SECONDED.

AFTER SOME DISCUSSION COUNCILMEMBER MCLEOD CHOSE TO RESCIND HIS MOTION, COUNCILMEMBER RAYMAKER DID THE SAME.

COUNCILMEMBER MCLEOD MADE A MOTION TO TABLE THE APPROVAL OF PAYMENT TO NCAA FOR TICKET SALES, COUNCILMEMBER RAYMAKER SECONDED. THE MOTION CARRIED 5/0.

14. Discussion and possible action regarding second quarter budget amendments.

COUNCILMEMBER BRADT MADE A MOTION TO TABLE THE SECOND QUARTER BUDGET AMENDMENTS AGENDA ITEM TO ALLOW MS. WASNER TIME TO MAKE CORRECTIONS, COUNCILMEMBER FLETCHER SECONDED. THE MOTION CARRIED 5/0.

15. Discussion and possible to approve use of IT Equipment Replacement funds to purchase video camera / building security server.

COUNCILMEMBER BEVERS MADE A MOTION TO APPROVE USE OF IT EQUIPMENT REPLACEMENT FUNDS TO PURCHASE VIDEO CAMERA / BUILDING SECURITY SERVER, COUNCILMEMBER MCLEOD SECONDED. THE MOTION CARRIED 5/0.

16. Discussion and possible action regarding proposed budget calendar and procedures.

COUNCILMEMBER FLETCHER MADE A MOTION TO APPROVE THE PROPOSED BUDGET CALENDAR AND PROCEDURES WITH THE AGREED UPON BUDGET WORKSHOP DATES SET FOR AUGUST 9, 2019 AND AUGUST 10, 2019, COUNCILMEMBER BRADT SECONDED. THE MOTION

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CARRIED 5/0.

17. Discussion and possible action to approve the minutes of the February 13, 2019 and the February 27, 2019 regular meetings.

COUNCILMEMBER BRADT MADE A MOTION TO APPROVE THE MINUTES OF THE FEBRUARY 13, 2019 AND THE FEBRUARY 27, 2019 REGULAR MEETINGS, COUNCILMEMBER RAYMAKER SECONDED. THE MOTION CARRIED 5/0.

18. CITIZENS FORUM

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Mayor Wheeler stated for the record that there were no citizens wishing to speak.

19. City Administrator Updates – Monthly Reports.

Ms. Reyer had the following updates:

- Increase with burglaries and thefts in the County and the Woodlands due to warmer months approaching. Residents were advised to practice caution when leaving items in their vehicles
- Both new hired police officers were in field training
- Coffee with Cops event to be held at Oak Haven on Tuesday, April 23<sup>rd</sup> at 10:30 a.m.
- The Forest Preserve mowing had begun
- The park survey was available online and hard copies were available at the front desk. The City received 226 responses. The results will be shared at the May 15, 2019 Townhall meeting.
- Leaking water valve at Tamina and I-45. The City received assistance from the City of Conroe. The road was closed for close to an hour while crews worked to repair the problem.
- The request for proposals for the ground storage tank was in progress
- The forecast called for potential rain during the Easter celebration scheduled for April 13, 2019. The backup plan to use the Public Works buildings would be determined at the end

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of day Friday.

- The City stopped work on a home located on Savannah for putting tile on the exterior. The City Attorney sent a letter to the home owner and since that time, the homeowner hired an attorney who made contact with the City.
- The Clarion Hotel was under new ownership. The City was also contacted by persons interested in purchasing the land and the Baymont hotel.
- Residents shared concerns regarding the amount of foot traffic in and out of a house located on Enchanted Drive. The house was vacant due to foreclosure but was purchased and would be updated to sell. Residents were advised that workers, realtors and potential buyers would be coming and going from the home during the transition period.

#### 20. COUNCIL'S INQUIRY

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Councilmember Raymaker stated that he wanted address misinformation that was disseminated during the campaign process. He stated that the City's budget had been available on the City's website every year since 2011 and any claim that the City's budget was not available online was false. Councilmember Raymaker also stated that any claims of not having access to full Council meetings was false. He stated that the City provides audio, typed action minutes, and live streaming of all Council meetings since October 25, 21017, which are available on the City's YouTube page after the meetings as well. Councilmember Raymaker closed by saying that he would see everyone at the Easter event on Saturday.

Councilmember Fletcher commended the Police Department stating that burglary rates in the City had dropped 35% while other cities burglary rates were on the rise. Councilmember Fletcher also asked to have a discussion on a future agenda regarding the use of police vehicles

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for officers when they work second jobs. He stated that he felt a police vehicle parked outside a business may deter crime.

Councilmember Bevers asked if the Clarion hotel and all others were up to date on taxes owed to the City. Ms. Wasner stated that the hotels were up to date. Councilmember Bevers encouraged staff to be proactive to get liens put on properties where money is owed to the City.

Councilmember McLeod stated that he would like to see different options for how the City reports savings to make it easier to read and understand. Ms. Wasner stated that the auditor would be drafting something for some time in the future once their busy season passed.

Mayor Wheeler stated that he was excited to attend the Easter event on Saturday. He added that he would like residents who are on social media sites and that watch the meetings on YouTube, to spread the word regarding the potential change in location for the Easter event if there is a high potential for rain.

Mayor Wheeler also stated that he would like to see some type of art work in the Tamina median closure and potentially around the City. He asked that staff begin gathering information and requested it be discussed at a future meeting.

#### EXECUTIVE SESSION

*Public notice is given that the City Council may elect to go into Executive Session at any time during the meeting in order to discuss any matters listed on the Agenda when authorized by the provisions of the Open Meeting Act, Chapter 551 of the Texas Government Code, to receive advice from legal counsel, to discuss matters of land acquisition, personnel matters or other lawful matters that are specifically related to items listed on this Agenda. Prior to any such closed session, the Mayor, in open session, will identify the agenda item to be discussed and the Section or Sections of Chapter 551 under which the closed discussion is authorized.*

Mayor Wheeler stated for the record that Council would adjourn to executive session at

7:54 p.m.

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Executive Session – According to the Texas Open Meetings Act, Chapter 551 of the Texas

Government Code as follows:

- i) Government Code § 551.071. Pending or contemplated litigation;
  - MUD 95 and 242 LLC
  - Crown Castle
- ii) Government Code § 551.072. Deliberation regarding real property;
  - Christ Community School easement

a) Consideration and if determined appropriate, take action resulting from the item(s) listed under Executive Session.

Mayor Wheeler reconvened the regular meeting at 9:15 p.m. and stated for the record that no action was taken in executive session.

There being no further business, Mayor Wheeler adjourned the meeting at 9:15 p.m.

**ADJOURN**

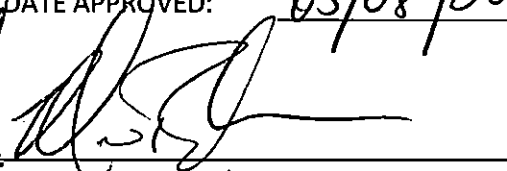
***The Council may vote and/or act upon each of the items listed on this Agenda. One agenda item will be discussed at a time unless logic and practical consideration allow similar topics to be considered together for purposes of convenience and efficiency. The Council may retire into executive session concerning any of the items listed on this Agenda, whenever it is considered necessary and legally justified under the Open Meetings Act.***

Any discussion item on the City Council agenda permits City Council to question the involved parties or receive a presentation by the involved parties.

SUBMITTED BY:

  
Courtney Glary, City Secretary

DATE APPROVED:

  
05/08/2019

M. Ritehey Wheeler, Mayor

